



Welcome to the 2024-25 School Year at Los Altos High School!

Monday, Aug 12th is the first day of school!

Back-to-School Preparation (BTS Prep) requires action from BOTH parents/guardians and students.
Parents must complete STEPS 1 & 2 so your student may complete STEP 3 - Back to School Prep Day!

July 29-August 5: STEP 1 – PARENTS complete their ANNUAL STUDENT DATA CONFIRMATION

All parents/guardians must update student information each year.

- Log into Aeries to and complete the confirmation process.
- *Data confirmation must be completed before your student can start the BTS Prep process.*

How to Complete the Annual Data Confirmation

If you do not have an SIS Parent account to complete Data Confirmation, please email helpdesk@mvla.net with your preferred email address information so that your parent account can be created. Include your student's name, student ID and your relationship to the student.

You will receive an email back with a link to SIS and your password. Now you can login!

Using your Parent Account, follow steps 1-6:

- **GO TO THE PORTAL PAGE:**
Use a computer (not a phone) and use Google Chrome. Firefox and Safari will not work well. <https://mvla.aeries.net/student/LoginParent.aspx>
- **LOGIN:**
Input the parent email address we have on file for you.
Input your password.
Forgot your password? Click on the **"Forgot Password"** link below the red button.
- **GO TO THE DATA CONFIRMATION SCREENS:**
To begin, click on the **yellow link**, "You have not yet completed the Student Data Confirmation Process..." OR
Go to the top navigation bar and hover over "Student Info".
Click the "Data Confirmation" link to start your form.
- **UPDATE FAMILY DATA:**
You must add emergency contacts and update any information that has changed. **Make sure your parent email address is current.** This is one of the main ways we contact your family. Please note: Address changes must be made through our school registrar (elena.baquero@mvla.net).
- **UPDATE ANNUAL REQUIRED DOCS**
- **CONFIRMATION EMAIL:**
You will receive a confirmation email when you have completed the form. If you do not receive that email, the form is NOT complete. Please check your spam or trash folder for that email.

Need help?

Additional information about Data Confirmation on the District Office website under Educational Services

<https://www.mvla.net/Departments/Educational-Services/Data-Confirmation/index.html>

Do I already have a Parent Account?

A Parent/ Guardian SIS account was created if we had an email address for you in our system.

If you're unclear about the e-mail address linked to our SIS Portal, please contact LAHS at (650) 960-8811:

Mary Donahue ext 2011
Jeanine Seagraves ext 2015
Liliana Campos ext 2017
Georgina Davila ext 2013

Need assistance with Data Confirmation?

Help will be available in the LAHS Student Union - English & Spanish!

Mon, July 29 4:00 PM – 6:00 PM
Tues, July 30 4:00 PM – 6:00 PM

All forms, applications, and Webstore access are available on the LAHS Homepage lahs.mvla.net

July 29-August 5: STEP 2 – PARENTS complete BTS CHECKLIST

Checklist: <https://lahs.link/Step2>

- Please use online options for all forms and payments, if possible. Otherwise, print and place forms in a sealed envelope with your student's full name, grade and student ID number. Students submit to the Finance Office at BTS Prep.

August 6 & 9: STEP 3 – STUDENTS attend BTS PREP / ORIENTATION DAY

BTS Prep time for 10th, 11th & 12th graders takes approximately 1 hour.

- **Tuesday, August 6: 9th grade & new student orientation:** starts at 8:45 AM - 2:45 PM
- **Tuesday, August 6: 10th grade:** window from 9:00 AM - 11:00 AM
- **Friday, August 9: 11th grade:** window from 9:00 AM - 11:00 AM
- **Friday, August 9: 12th grade:** window from 1:00 PM - 3:00 PM

BACK TO SCHOOL PREP (GRADES 10, 11, 12)

Station 1 - The Quad: Check in to receive your BTS Card

Station 2 - Finance Office: Turn in Finance forms and payments

- To pay a bill or make a purchase, bring LAHS Webstore Receipt (preferred) or LAHS Gear Guide Form with cash/check payment and LAHS Parent Form with cash/check payment *
** Each of these 2 forms needs a separate check.*
- Purchase items online from the webstore: <https://losaltoshs.myschoolcentral.com/>.
- **Optional Forms:**
 1. Submit completed Bus Pass Application to Finance Office.
 2. Free Reduced Lunch Application: Apply online @ mvlafoodservice.com.

Station 3 - Photos: Take pictures and receive student ID, ASB card

- All students must have their picture taken for ID Cards and to appear in the yearbook.
- **Pre-register on the Generations website: GSP-Register.com.** Bring a copy or photo of your email confirmation.

Station 4 – Pick Up Schedule!

Station 5 - Textbook Room: Checkout textbooks and Chromebook

After BTS prep is complete, students may leave. See you on August 12!

If students are unable to attend their BTS Prep/Orientation date, they will complete the tasks below on the first day of school, August 12th.

- ID photos starting at 7:30 AM.
- Staff will direct students to their first period classes. Official schedules will be distributed in first period classes.
- Textbook check-out at brunch, lunch and after school.